



# ELVINGTON CHURCH OF ENGLAND PRIMARY SCHOOL

**'Working Together We Can All Achieve Success'**

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Headteacher – Mr. Andrew Buttery BA (HONS), PGCE, NPQH, NPQEL, SMHL



Friday 10<sup>th</sup> January 2025

## Spring Term Parents' Evenings

Dear Parents and Carers,

We will be continuing to use our online booking system for the upcoming Parents' Evenings on **Tuesday 11<sup>th</sup> and Thursday 13<sup>th</sup> February**. The aforementioned booking system will be provided by *Parents Booking* and will enable parents/carers to make their own bookings within the available time slots.

Meetings will be taking place between 3:30pm and 6:30pm.

Parents Booking | CHANGE CHILD | HELP | LANGUAGE: ENGLISH (UK) | YOUR PROFILE | LOG-OUT

Blueberry Example School

Welcome Mrs Trish Smith

Send school feedback | Video Settings

School contact details  
School Office: 01566 674 895 | [hello@parents-booking.com](mailto:hello@parents-booking.com)

Name of Group	Parents' Evening	Date	Start	End
Winter Term	Parents' Evening	13th Feb 2024	2:00 PM	4:30 PM
	<ul style="list-style-type: none"> <li>Suggest Bookings For Me</li> <li>Make/Edit My Own Bookings</li> <li>View My Appointment Schedule</li> <li>Create Link to Share Meeting(s)</li> </ul>	14th Feb 2024	5:30 PM	7:30 PM

The online booking system will open on **Monday 13<sup>th</sup> January at 6pm** and close at **10pm on Sunday 2<sup>nd</sup> February** (<https://parents-booking.co.uk/elvingtonprimary>). Please ensure your time slot is reserved by this date and time.

Each appointment will last up to ten minutes (this will enable us to keep to timings), we appreciate your support with this.

Please enter and exit the school via either of the main doors that lead into the reception area, as other entrances will be unavailable on both evenings.



**Quality Mark**  
EARLY YEARS  
AWARD



**Quality Mark**  
PRIMARY  
AWARD



THE CHURCH OF ENGLAND

**Good**

“I have come in order that you may have life – life in all its fullness.” John 10:10

Although fires are thankfully a very rare occurrence in schools, everyone needs to be aware of what to do in an emergency situation. This paragraph is to inform you of what to do in the event of a fire or power outage during a school event such as a Parents' Evening or Christmas performance. If you are in the school hall and there is an emergency, then the hall door that leads on to the playground are for parents/carers to use to exit the building. If you are in a classroom, then please exit by the nearest marked exit point.

If you would prefer to have either a phone call or Google Meet, with your child's class teacher, this can be arranged via the School Office ([office@elvingtonprimary.org.uk](mailto:office@elvingtonprimary.org.uk)). The aforementioned would need to take place outside standard Parents' Evening hours.

If you have not received an email invitation from *Parents Booking* by 6pm on Monday 3<sup>rd</sup> February, please contact Mrs. Greening as soon as possible. Please check your junk/spam folders in case the email has been stored there.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mr. Andrew Buttery'. The signature is stylized with a large, looped initial 'A' and a long, sweeping horizontal stroke extending to the right.

Mr. Andrew Buttery